



Syllabus

CON 245 Environmental Conservation Capstone

General Information

Date March 8th, 2019

Author Robert Wink

Department Conservation

Course Prefix CON

Course Number 245

Course Title Environmental Conservation Capstone

Course Information

Catalog Description This course is a culminating experience for the AAS Natural Resources Conservation, AAS Natural Resources Conservation - Law Enforcement, and the AAS Fish and Wildlife Technology Programs. Students will build upon previous work and practice career skills through job searches, resume and cover letter creation, application submission and mock interviews. Students will reflect on their growth as a learner and as an aspiring professional. This will facilitate an awareness of the skills still needing further development.

Credit Hours 1

Lecture Contact Hours 1

Lab Contact Hours 0

Other Contact Hours 0

Grading Scheme Letter

Prerequisites

Successful completion of at least 30 credit hours with the degree program.

Co-requisites

None

First Year Experience/Capstone Designation

This course is designated as satisfying the outcomes applicable for status as a Capstone Course

SUNY General Education

This course is designated as satisfying a requirement in the following SUNY Gen Ed category

None

FLCC Values

Institutional Learning Outcomes Addressed by the Course

Vitality, Inquiry, Perseverance, and Interconnectedness

Course Learning Outcomes

Course Learning Outcomes

1. Practice essential skills to gain entry-level employment.
2. Persevere through the iterative process of developing and modifying a professional portfolio.
3. Produce an assessable reflection to articulate connections between your chosen area of study and your educational path, including the relevance/impact on your peers, the institution, and the community as a whole.

Outline of Topics Covered

I. Course Introduction

- a. Learning objectives
- b. Expectations
- c. Grading

II. Job searching and applications

- a. Using college job searching resources
- b. Using relevant online job searching resources
- c. Application process

III. Building and tailoring a resume and cover letter

- a. Organization of information
- b. Effective cover letter writing
- c. Peer review
- d. Rewrites

IV. Interviewing

- a. Typical questions
- b. Effective responses
- c. Do's and don'ts

V. Preparing for Civil Service exams

- a. Purpose of Civil Service exams
- b. Online resources
- c. Typical Questions

VI. Creating a reflective work

- a. Expectations and requirements
- b. Submission and/or presentation of work

Program Affiliation

This course is not required as a core course in any programs.